

ATTACHMENT D

Secretary of State's Council on Library Development
Meeting Minutes

Kirkpatrick State Information Center
Roy Blunt Conference Room
Jefferson City, MO

September 11, 2003

Members present: Busch, Jones, C., Fuchs, Shaw, Sullivan, Baker, Burris, Nordwald, Black, Hogerty

Staff present: Parker, Steinman, Jones, K., Harris, Wingo, Pearson, Vale

Guests present: Paul White-Mid Continent Library, Margaret Conroy-Missouri River Regional Library, Cheryl Hoemann-Missouri Association of School Librarians, Don Eisinger-Department of Elementary and Secondary Education

Absent: Jetton, Polk, Sundermeyer, Stoll, Skaggs, Coleman, Bentley, Burson, Rickerson

Parker called the meeting to order at 9:45a.m. in the absence of Chair. Chair arrived shortly afterward.

The Council and guests introduced themselves.

Announcements

Jones, C. announced, as a symbolic gesture and in recognition of September 11, 2001, the Linda Hall Library and a series of other libraries around the country opened their doors at midnight on September 10 and will remain open through midnight on September 11. The program was started by a Bensenville, Illinois public library as way to underscore the fact access to information is not fettered by virtue of the act of September 11, 2001. 50-60 libraries around the country have committed to this "Libraries Remember" program.

Library Scholarship Program

Two members of the Council were on the selection committee for the scholarship program. They were Martha Hogerty and Judi Coleman.

Parker asked Hogerty to tell of her experience on the selection committee.

Hogerty said this was a very rewarding experience and a very focused group. The candidates presented for review were exceptional. The response was incredible.

Parker said most of the applicants were already working in libraries.

Fuchs asked if there are workshops being planned to make the scholarship program more known around the state.

Parker said Secretary Blunt is very committed to this scholarship program. It is the Council's recommendation on how much money will eventually be placed in the scholarship program. Secretary Blunt felt the scholarship should be for Missouri institutions only. The other policy decision was the work obligation should be completed in publicly funded libraries.

State Librarian's Report – Sara Parker

Parker said additions to the State Librarian's Report were as follows:

- Secretary Blunt is in the process of sending letters for the Wolfner Advisory Council and intends to have a joint meeting of current council and incoming council members at the November meeting.
- Parker attended the Chief Officers of State Librarians meeting. Reports from Washington are to expect very speedy passage of the Library Services and Technology Act.

Parker presented the Wolfner Outreach Program poster to the Council. Wolfner volunteers did the Braille overlay on the posters. There will be a poster prepared for each community. The first outreach meeting was held in Jefferson City at the Missouri River Regional Library.

New Literacy Initiatives-Karen Jones, Don Eisinger

Parker introduced Don Eisinger, Coordinator of Adult Education and Employment Training at the Department of Elementary and Secondary Education.

Jones, K. said adult education and literacy is of increasing concern for the nation as well as the state. It is not entirely the issue of more people are illiterate, but society has raised the bar so high, people are not keeping up.

There are two issues; one being the reading and literacy level in native born people, and the other is the English reading and literacy level in people from other countries (new immigrants).

The initiatives invite public libraries to become more active in adult education and adult literacy. The catalyst was the opportunity made available to the State Library to acquire a statewide license for two programs from Kentucky Educational Television. The first one is for the General Education Diploma (GED) Connections which helps one to prepare for the GED test. The second is Workplace Essential Skills.

Eisinger stated the Department of Elementary and Secondary Education has had a very effective relationship with the State Library and the public library system. The adult literacy program touches approximately 60,000 adults each year.

Busch suggested employers could promote this among their employees. Some communities have had businesses sign a pledge they will not hire anyone who does not have a GED or a high school diploma. They would also provide support for those employees currently employed in order for those employees to obtain a GED.

State Publications Depository Law for the Electronic Environment-Linda Harris

Harris said the Reference section of the State Library had recently reorganized staffing to accommodate the new electronic environment for state publications. There is a team approach to this program. The team for this is as follows:

- Access – Susan Morrisroe assumes cataloging responsibility for state publications collection as well as the general collection.
- Collection Development & Depository Program Management – Kate Graf adds these duties to her work in Federal Documents, which is quite similar.
- Repository for Electronic Publications – Jason Stirnaman has assumed this responsibility and is working to develop this product.
- Statutory Revisions – Linda Harris will be working on this aspect which needs to reflect the future of state publications in the electronic environment.

The current law reflects the paper environment. It states a specific number of documents that should be sent to the State Library and the specific number that will be sent to other locations. There is a very specific description of the reports and the requirements for monthly publication of indexed list of new state publications.

The State Documents Team is currently examining all aspects of the program, such as:

- Evaluating what should be core publications for program
- Evaluating work flow in shipping list to assist catalogers in other libraries

- Meeting with and surveying other document librarians in Missouri for input on the future of the program
- Working with Archives to insure archival copies are kept. Final responsibility for historical collection belongs to Archives
- Establishing a repository for digital publications

Some items which need statutory consideration are:

- The responsibility for submission of publications to MOSL
- State agencies/departments/commissions, etc.
- The definition of publications
- Number of copies to be submitted
- Publication needs to be defined, both printed and electronic formats
- Require the State Library to create and maintain a repository of electronic versions of state publications with multiple points of access.

Harris said Archives has proposed that for archival purposes they transfer the publications from a TIF format to microfilm. This would reduce the amount of copies which need to be archived in paper format.

Preliminary information for 2004 Legislative Session-Sara Parker

The budget is currently being prepared for submission. The Governor's Budget Office wants the submission by October 1, 2003.

Secretary Blunt will again request the full library percentage of the Out-of-State Athletes and Entertainers Tax. The reporting has improved on the amount of money that has come in from the Out of State Athletes and Entertainers Tax. It is over \$23 million for the past year. The library percentage of that would be approximately \$2.3 million. There will be a meeting of the five cultural partners, which are Arts & Humanities Councils, public broadcasting, historic preservation, and libraries.

This year an increase will be needed in the appropriation for the federal library fund.

This is also the year to put the Secretary's Council on Library Development into statutes. It is currently in Administrative Rules.

Themes for adding digital content to Virtually Missouri-Carl Wingo

LSTA funds are used to fund a statewide grant project that coordinates digitization efforts in Missouri. There is a grant through Missouri Library Network Corporation (MLNC) to do a number of planning activities including the annual conference and maintaining the Virtually Missouri web site.

For the coming year Virtually Missouri will start incorporating metadata or cataloging records for the collections in a centralized database.

A complementary program is provided by the State Library, which is a digital imaging grant program for projects that ultimately are placed on the Virtually Missouri Web site. These are open to all types of libraries. A fourth call for these grants will be going out soon. This year there will be themes to stimulate interest in this. Some of themes presented to the Council are:

The Civil War in Missouri
The Westward Movement: Through Missouri and Beyond
Women in Missouri History
The Immigrant Experience in Missouri: Early Days to Present
Journeys in Missouri: Rivers, Railroads, and Route 66

Grants not specifically under these theme categories will still be accepted.

Impact of Supreme Court Ruling on CIPA-Lowell Pearson and Sara Parker

Pearson said the most important question under CIPA is when it is triggered or what causes the filtering requirement to be imposed upon a library. How broad is the requirement? Under the E-rate program, statutory text defines the trigger as when a library “has one or more computers with Internet access at the discounted rate.” Under the Library Services and Technology Act, the triggering language is when federal funds (LSTA funds) are “used to purchase computers that are used to access the Internet or to pay for direct costs associated with accessing the Internet.”

LSTA has two triggering features, one being purchasing computers to access the Internet, and the other being funds used for direct costs associated with accessing the Internet. There is not a clear definition of what the term “direct costs” actually means or entails.

A library that receives E-rate discount or LSTA grant must certify through the State Library it has in place a policy of Internet safety. This includes the operation of a technology protection measure (filter) with respect to any computers that have Internet access. The technology protection measure must prevent patrons from accessing visual depictions; this does not apply to text, only to pictures. CIPA does not require the filtering of any text.

There are three categories of things that must be screened. They are:

1. Visual depictions that are obscene
2. Child pornography
3. Depictions that are harmful to minors

Libraries that for one reason or another are not required to adhere to CIPA will still have to be accountable to the Missouri law (Statute 182.215). CIPA will go into force on October 1, 2003.

The State Library's obligation under CIPA in year one is for the public library grant program. The State Library is currently in the process of providing guidance to grantees in the next few weeks.

Parker said an attorney from IMLS stressed the importance of libraries documenting their "good faith efforts." It is important the libraries keep a record from the beginning of all of their efforts to comply with CIPA.

Parker said libraries are going to be asked to certify compliance with CIPA for LSTA.

The question before the Council is, whether or not money lost to MOREnet from e-rate is recovered. If a large library was receiving a 90% discount, there is a substantial amount of money involved. Money for the E-rate for the public libraries has pushed the connectivity out to the branch libraries. There will be a year's grace period before recovery of fees begins.

Hogerty asked if the benefit of MOREnet could be removed if a library chose not to participate.

Parker said it is possible, but this would, in essence, be telling the library to find another Internet service provider. Since the library is paying participation fees to MOREnet anyway, the milder option would be to recover the E-rate funds by using this formula: participation fee plus the revenue lost from E-rate totals the library's MOREnet bill to compensate MOREnet for the loss.

Parker said the state has three or four of the filtering software programs on the state contract. Two years ago MOREnet explored the question of putting a filter on the backbone level. At that point in time, MOREnet could not due to large costs. MOREnet is checking into this again.

Parker said there are a several issues needing the Council's discussion.

1. Using LSTA funds to acquire the filters or to provide funds. This should be discussed at the December meeting.
2. Recovery of lost E-rate funds by MOREnet if a public library chooses not to comply with CIPA. If MOREnet is collecting the E-rate on behalf of the library and the library chooses not to certify, that E-rate money would be lost. This money is used for further connectivity out to library branches.

Jones, C. moved, Libraries who do not certify must reimburse MOREnet for the loss of E-rate funding. Burris seconded. Motion passed.

Council Business

Burris moved to approve the May minutes as submitted. Jones, C. seconded. Motion passed.

Jones, C. asked about the 9-11-01 Remembrance recommendation to encourage libraries to participate next year.

Parker suggested holding this item until the December meeting.

Announcements

Busch announced Springfield-Greene County Library is in its second week of membership in MOBIUS as the first public library to be a part of the MOBIUS system. They have already loaned approximately 300 hundred books. Use is almost even between borrowing and loaning.

Baker announced Sunday would be the 150th anniversary of Washington University. There will be an open house on Sunday to celebrate.

The next meeting date is set for December 11, 2003 at Jefferson City.

The meeting was adjourned at 2:30pm.

